

# STEP-BY-STEP: HOW TO USE DELICIOUS.COM

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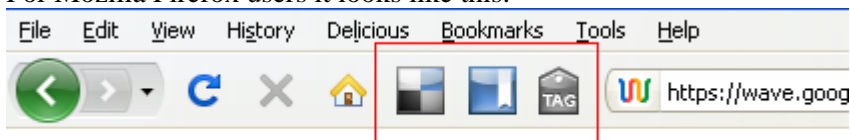
## 1 CREATING AN ACCOUNT ON WWW.DELICIOUS.COM

- Go to <http://delicious.com/>;
- Click on 'Join now' at the right top of the screen, and;
- Follow the instructions in order to set up an account. It is important to know that Delicious never ever has sent me junk. They do not misuse the data you are giving to them and therefore I can tell you that it is save to use your e-mail address.

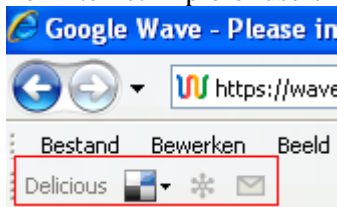
## 2 INSTALLING BOOKMARKING BUTTONS IN INTERNET BROWSER

- Go to <http://delicious.com/help/tools>
- Depending on the type of Internet browser, install the browser buttons for saving bookmarks:
  - For Mozilla Firefox users:
    - go to <http://delicious.com/help/quicktour/firefox>
    - click on the link 'Install Firefox Add-On'. At the same page you can also read more about what you can do with these new browser buttons after installing the buttons successfully.
  - For Microsoft Internet Explorer users:
    - go to <http://delicious.com/help/quicktour/ie>
    - click on the link 'Install Internet Explorer Add-On'. You will see a new page where you can click on the link 'Add Buttons'. Please do this and follow the instructions in order to install the buttons. In order to install the buttons successfully, you will be asked to close the browser. At the end of the installation, the browser is being started automatically.
- You have now installed the bookmarking buttons. Every time you are starting up your browser, you can see the Delicious buttons in your browser.

For Mozilla Firefox users it looks like this:



For Internet Explorer users it looks like this:





### 3 MAINTAINING YOUR PERSONAL COLLECTION OF FAVOURITE E-RESOURCES


After creating a Delicious account and installing the bookmarking buttons in your Internet browser, we are now looking into the next step: maintaining your personal collection of favourite e-resources.

When browsing on the Internet and finding an e-resource that adds value to your work for DDRN, you want to save it to your Delicious account. How can you save a website to your Delicious account?


- For Mozilla Firefox users:

- Click on the icon . The first time you will do this, your login and password has not been saved yet. Therefore a pop-up window is asking you to login to your Delicious account. Click on 'Sign in', fill in your username and password and click on sign in. By selecting the box 'Keep me signed in' you will not see this message anymore.

- Again, click on the icon  in your Internet browser. A new window opens. This is a description of the e-resource you want to include to your Delicious collection. The description exists of:
  - *URL*: which has been included automatically so you don't need to type this yourself
  - *TITLE*: which also has been included automatically, because most of the e-resources are assigned with a title (which you can find in the blue borders of every Internet browser). You can always change the title, if you want
  - *NOTES*: here you can write a text about the e-resource. It is not required
  - *TAGS*: you can give the e-resource different keywords or tags. By assigning tags to the e-resources, it is becoming easier to retrieve your valuable e-resources when your Delicious collection is growing and growing. If you want to use a compounded terms, such as 'agricultural research', please make sure to use \_ instead of a space. By using a \_ it is becoming one keyword/tag, rather than to separate. Thus, 'agricultural\_research'
- Every e-resource you are saving within Delicious will be visible to others. However, if you do not want to share the e-resource with others, you can mark the e-resource as private by selecting the box 'Mark as Private' (which you can find on the right top of the new window. I am referring to this option, because during the workshop I understood that there was a need to mark some as private. Personally I do think you should not use this function, as the openness and transparency of your collection can help DDRN to become an information and knowledge broker in the field of agricultural research.
- Now you are ready to save your e-resource by clicking on 'SAVE'


- If you now click on the icon  in your Internet browser, you will access your collection. As you can see here you find the list of your saved e-resources. So you can always access your collection of favourite e-resources, no matter which computer you are using, as long it has an Internet connection. Additionally, because it is available on the Internet, others can re-use your knowledge of valuable e-resources by accessing your collection.

- For Microsoft Internet Explorer users:

- Click on the icon  in your Internet browser. You will see a pop-down menu. In order to bookmark the e-resource, you should click on 'Save a new bookmark' in this pop-down menu.

- If this is the first time you use this option, it will tell you need to sign in to your account. Please click on the link ‘sign in to your account’
- A new window is shown where you should type in your username and password of your Delicious account. By ticking the box ‘keep me signed in’ you do not need to sign in every time you are saving a new e-resource to your Delicious collection.
- After signing in, the window changes in a form through which you can describe the e-resource. The fields for this description are:
  - *URL*: which is included automatically
  - *TITLE*: the title of the e-resource (most of the time this has also been included automatically)
  - *NOTES*: here you can write a short description
  - *TAGS*: the keywords, or tags, you want to attach to your e-resource. The more tags you include, the easier it is to find it back. If the e-resource has been described by other users, you can often re-use the tags that have already been assigned to the e-resource.
- Every e-resource you are saving within Delicious will be visible to others. However, if you do not want to share the e-resource with others, you can mark the e-resource as private by selecting the box ‘do not share’ (which you can find on the right top of the new window). I am referring to this option, because during the workshop I understood that there was a need to mark some as private. Personally I do think you should not use this function, as the openness and transparency of your collection can help DDRN to become an information and knowledge broker in the field of agricultural research.
- Now you are ready to save your e-resource by clicking on ‘SAVE’



- If you now click on the icon  in your Internet browser and select the option ‘bookmarks on delicious’ from the pop-down menu, you can access your collection of value e-resources.

## 4 UNDERSTANDING YOUR COLLECTION OF E-RESOURCES

In order to describe the different functionalities of your Delicious collection, I am using the collection that is being managed and maintained by Euforic (which is available on <http://delicious.com/euforic/>)

The screenshot shows the Delicious interface for the user 'euforic'. The page title is 'euforic's Bookmarks'. The navigation bar includes 'Home', 'Bookmarks', 'People', and 'Tags'. A search bar is located at the top right. The main content area displays a list of bookmarks, each with a date, title, and tags. The 'euforic' tag is highlighted in blue. The right sidebar shows a 'Tags' section with 'Top 10 Tags' and 'Tag Bundles'.

Tag	Count
euforic	23100
text	20789
en	13817
eu_cooperation	12849
news	8474
cooperation_policy	6613
fr	3978
euforic_member	3975
eu_acp	3761
research	3206

- 1 = This collection is an organisational account. Staff members of Euforic are collaboratively using the same username and password. Through this they are storing up-to-date valuable e-resources. By including a profile that is referring to their homepage <http://www.euforic.org/> they manage to make Euforic better visible and position Euforic better as information and knowledge broker in their particular domain. I believe that DDRN should also create their own organisational Delicious account. Through this, valuable e-resources are always being available and accessible, even if the person who saved the e-resources already left DDRN. When DDRN is choosing that every staff member can create their own Delicious account, I would suggest that every saved e-resource in the different Delicious collection that is about the work of DDRN, should include the tag 'DDRN'. As a result, DDRN is able to filter all the valuable e-resources with the tag 'DDRN' from multiple collections.
- 2 = This option (save a new bookmark) can be used when you do not want to use the bookmarking buttons that have been installed in your browser. This option is useful when you manually want to include a PDF or WORD document. When you open these types of documents on the Internet, they will not be opened with the Internet browser, but with a PDF reader or WORD reader. These readers do not include bookmarking buttons. Thus, to save PDFs or WORD documents, please do this manually by clicking on 'save a new bookmark'
- 3 = Here you can see how many valuable e-resources are being saved. Because these e-resources are available and open to everybody through the Delicious account, others can re-use the efforts of – in this case – Euforic. The Focuss.Info Initiative, for example, is indexing all the e-resources from Euforic in their own search engine. As a result, the e-resources saved in the Delicious collection are not only accessible through the assigned tags and title, but also full text. DDRN can, for example, also re-use and re-mix their saved e-resources from the Delicious collection by synchronising these automatically with <http://www.ddrn.dk/>. Thus, when somebody is adding a new valuable e-resource to the Delicious account of DDRN, it will automatically be updated on the DDRN website. This saves a lot of administrative work.
- 4 = Some times a saved e-resource indicates a number. In this example it is number 2. This means that there are 2 other people in the Delicious network who have saved the same e-resource. By clicking on the number you can see who these persons are and see their collection of e-resources. This helps you learning from others and get to know new e-resources which you normally did not find with Google, Bing or Yahoo.